

**Trustees of the Towle Fund**  
**Minutes of May 15, 2020 Meeting**

May 15, 2020 10-11 a.m. @ Zoom Meeting (COVID-19)

Present: George Nugent, Gloria Wager, Sandra Levine

Meeting called to order at 10:02 a.m.

Motion made at 10:04 a.m. to approve the minutes of the 4-8-2020 meeting. Motion passes unanimously.

Motion made at 10:06 a.m. to move into executive session per M.G.L. Chapter 4, Section 7 to review and discuss applications for assistance. All present in favor. Board will reconvene in open session when discussion is completed.

Reconvened to open session at 10:48 a.m.

Disposition of applications:

**Applicant 1: Case #621**

An application was received for a couple who live in Andover and are unemployed. The husband is unemployed due to COVID-19 pandemic and the wife is unemployed due to a debilitating health condition. They are requesting assistance with one month's rent and an electric bill. The husband is also a senior. The committee voted to fund the request of one month's rent, \$1278, to The Slate at Andover contingent upon receiving proper documentation on property letterhead. George Nugent will reach out to the applicant for documentation and share the Cornell Fund as a resource for gas bills.

**Vote: 3-0 to fund the applicant one month's rent pending proper documentation is received.**  
***Documentation was received on 5-16-2020.***

Returned to open session.

It was moved and seconded to adjourn the meeting at 10: 50 a.m.

Respectfully Submitted,  
George Nugent